



CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110 301

No.: CBSE/AFFL/2730588-1213/2014/757306
REGD./SPEED POST

Dated: 16/09/2014

✓ The Manager,
Richmond Global School,
N.S. Road, Opp. Inder Enclave,
Mianwali Nagar, Paschim Vihar,
New Delhi-110087.

Sub:- Request for grant of Permanent Affiliation upto Sr. Secondary Level-reg.

Sir/Madam,

This refers to your online application executed for grant of permanent affiliation for Senior Secondary Level and subsequent inspection of your school conducted on 07.10.2013 on the subject noted above.

In this connection, I am pleased to convey the approval of the Competent Authority for grant of permanent affiliation for Senior Secondary Level w.e.f. the session 2014-15 subject to the following conditions:


1. The school has to strictly adhere to the provisions prescribed in the Affiliation Bye-Laws of the Board and there should not be any shortfall or violation of provisions.
2. The school has to maintain high quality of standard of education.
3. The continuity of permanent affiliation is subject to the continuation of recognition by the Directorate of Education, NCT, Delhi.
4. In case of any irregularities or violation of provisions of Affiliation Bye-Laws, the grant of permanent affiliation is liable to be reviewed which may even lead to withdrawal of permanent affiliation.
5. The Permanent affiliation Number allotted to your school is 2730588. This may please be noted and quoted for any correspondence with the Board.
6. The school will implement Continuous and Comprehensive Evaluation (CCE) as per the schemes of the Board upto Classes X vide Circular No. 39/20-09-2009 dated 20.09.2009 at the school.
7. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State Govt./UT.

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Principal
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8. The school will follow syllabi and courses as per scheme of studies prescribed by the Board for Secondary School Examination and changes made therein from time to time.
9. The School will not sponsor candidates for Board's examination of any other School/Branch which is not affiliated.
10. The school shall sponsor regularly its bonafide and eligible students in Board's class X/XI Examination from the year mentioned above without break or inform with reasons thereof writing well in time about the non-sponsoring of the candidates. Failure to do so will lead *suo moto* withdrawal of the affiliation of the school for secondary/Senior Secondary Examination granted by the Board.
11. The school shall appoint qualified and trained teaching staff on regular basis as per provision of Affiliation Bye Laws of the Board.
12. Service conditions, pay and allowances and other benefits to the employees of the school shall be at least at par with that of corresponding categories of employees working in Government Schools of the State in which the school is located. An undertaking to that effect be sent to C.B.S.E.
13. Service agreement be executed with the staff as per norms generally accepted by the State Government concerned.
14. The school will help the Board in the smooth conduct of the examination by providing the necessary accommodations i.e. Rooms, Halls, etc. available in the school premises and furniture at its disposal for holding its examinations free of charges if required.
15. The school will spare sufficient teachers, for invigilation purpose at the examinations of the Board, as may be required.
16. The school will spare its teachers for evaluation of answer-books for the Board's examination if required.
17. The school will provide Laboratories, Library and other facilities as per norms of the Board.
18. The school will abide itself by the conditions of affiliation already prescribed by the State Government concerned.
19. The school should have at least one adequately equipped computer lab with a minimum of 10 computers or computer student ratio of 1:20 and proper software alongwith facilities of Broad Band Connectivity with the feature of 'internet always on' from any service provider.
20. The school shall promote inclusion of student with disabilities/special needs in the normal school as per provisions of the 'persons with disabilities act -1995'.

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21. The school and its records shall be opened for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
22. The rate of tuition fee and other fees charged should be commensurate with the facilities provided.
23. The admission to the school shall be opened to all without any discrimination on the ground of religion, cast or race, place of birth or any of them.
24. No unrecognized classes shall run within the premises of the school or outside in the same name of school.
25. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
26. The accounts should be audited and certified by a Chartered Accountant and proper account statements should be prepared in the name of school, as per rules. A copy each of the Statements of Accounts should be sent to the Board every year.
27. The school will create Reserve Fund as per the requirement of the Affiliation Bye Laws.
28. The school will pay annual fee regularly and also update schools particulars online as per guidelines issued by the Board.

Yours faithfully,

J. nam
ASSISTANT SECRETARY (AFF.)

[Signature] Principal
Richmond Global School
NS Road, Mayapuri Nagar, Opp. Inder Enclave
Paschim Vinay, New Delhi-110087